

Call to Order

The meeting was called to order at 7:00 p.m. by Chairman Fall in the Board Room at the Educational Services Center with the following Trustees present: Gregg Blikre, Lisa Durgin, David Fall, Deb Hepp, Linda Jennings, Steve Pecha, Susan Shippy.

Others present: Dr. Richard M. Strahorn, Superintendent of Schools; Dr. Larry Heslep, Associate Superintendent for Instruction; Dr. Boyd Brown, Associate Superintendent for Instructional Support; Mr. Larry Reznicek, Manager of Human Resources; Mr. Frank Stevens, Board attorney; and Linda Mohr, secretary.

CCHS Activities  
Recognition

Activities Director Cliff Hill introduced the 2009 state runner up championship girls soccer team and Head Coach Carl Madsen. He introduced Assistant Coaches Jamie Madsen, Jannie Miller, and Stephanie Stuber and presented team members including Kaitlynn Arhart, Kylee Ashton, Chandra Beard, Angela Benson, Amy Berkey, Alyssa Brosa, Leah Bundtrock, Ashley Conrad, Kayla Corcoran, Mackenzie Crawford, Crystal Crowley, Heather Dunham, Alexis Durland-Reeff, Kassandra Ford, Trista Fortuna, Molly Green, Kaylin Gregory, Shelby Jurewicz, Emily Knutson, Brittney Lacek, Kyndra Letzring, Brianna Lozano, Sarah McNeil, Hiley Morrison, Hannah Phillip, Cynthia Pierce, Tiffany Polson, Tara Roberts, Anna Rowland, Aimee Sankovich, Alyssa Schilling, Marissa Schultz, Julionna Skinner, Sheree Small, Libby Storie, Tanner Straight, Erin Thamm, Kaitlin Walker, Bailey Wenz, Courtnei West, and Alexis Wilde.

Even Start Program  
Recognition

Director Helen Mathes updated the board about funding issues and presented the staff including Tamara Morris, Vicki Gossens, Carla Fitzner, and Rosie Boylan. She expressed her thanks to them for the great job they do, and the trustees also thanked them.

Transportation Department  
Employees of the Month

Supervisor Keith Chrans introduced Employees of the Month Wayne Thorn, Martha Saulsburg, Nancy Bock, Karen Kopelcheck, and Christine McClure, and Employee of the Year Lois Pond who were congratulated by the board.

Public Comment

Parent Sherlyn Likewise spoke to the board regarding her dissatisfaction with the CCHS yearbook. Brian Likewise spoke to agree. In response to Dr. Fall's request, CCHS Principal Larry Steiger, who was in the audience, reviewed the timeline and efforts to resolve the issue. Associate Principal Tana Daly and Music Teacher Marie Dickey also reviewed the process and their responses including changes in place for the future.

**CONSENT AGENDA**

It was moved by Mr. Pecha and seconded by Ms. Hepp to approve the following items listed on the consent agenda. The motion carried.

Minutes

Minutes of the May 12 and 26, 2009, Board of Trustees meetings were approved.

Employee Actions

The following actions taken by the Human Resources Department were approved:

**CLASSIFIED**

Resignations  
Torrey Campbell SPEA High Needs/Conestoga  
Julie Elder Asst. Cook/Food Service

Shellie Halfmann	SPEA/Conestoga
Staci Jackson	KinderKids T.A./Even Start
Jamie Joelson	Instructional TA – Title I TA/Meadowlark
Danielle Koester	SPEA/Paintbrush
Tiffany McMann	Title I TA/Rozet
Virginia Rice	Asst. Cook/Food Service
Megan Shear	Music Assistant/SVJH
Sally Suchor	Secretary/Rozet
Bridget Wahler	SPEA/Wagonwheel

New Hires - Regular

Lindsey Heitmann	Reading TA/Wagonwheel	Replace
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New Hires – Substitutes/Temporaries

Byron Bowe	Summer Lawn Crew/Maintenance
Ramona Fischer	Summer Lawn Crew/Maintenance
Teri George	Summer Lawn Crew/Maintenance
Eric Gewecke	Summer Lawn Crew/Maintenance
Mary Lou Gladson	Summer Lawn Crew/Maintenance
Jennifer Hammill	Summer Lawn Crew/Maintenance
Stefanie Heer	Summer Lawn Crew/Maintenance
Jacque Holden	Summer Lawn Crew/Maintenance
Kelcie Hughes	Summer Lawn Crew/Maintenance
Sara McArthur	Summer Lawn Crew/Maintenance
Cynthia Meier	Summer Lawn Crew/Maintenance
Kelly Nedved	Summer Lawn Crew/Maintenance
Loralei Shepard	Summer Lawn Crew/Maintenance
Dwayne Steen	Summer Lawn Crew/Maintenance
Victoria Stevens	Student Custodian/WJSH

Transfers

Maria Dominguez	Bachmeier	FROM:	Custodian/CCHS
		TO:	Head Custodian/SVJH
Andy Mravlja		FROM:	Supervisor of Buildings and Grounds
		TO:	Coordinator of Facilities
Lawanda Wagoner		FROM:	Temporary Title I TA/Wagonwheel
		TO:	SPEA-High Needs/Wagonwheel

**CERTIFIED**

Recommendation for Hire

Brandy Baer	Reading Interventionist-Tutor/PH	New
Torrey Campbell	4 <sup>th</sup> Grade/Lakeview	Replace
Sandra Carroll	Reading Interventionist-Tutor/ML	New
Cassie Drinkwalter	Math Teacher/TSJH	Replace
Robert Ehrlinger	.5 German-SVJH/.5 German/TSJH	Replace
Nicholas Gallagher	Resource Room/Paintbrush	Replace
Doug Gustovich	3 <sup>rd</sup> Grade/Paintbrush	Replace
Terri Harris	Reading Interventionist-Tutor/CW	New
Lindsey Heitmann	.5 5 <sup>th</sup> Grade/Wagonwheel	Replace
Linda Keech	Reading Recovery Teacher Leader/LLC	New
Tanner Kelting	7 <sup>th</sup> Grade Health/TSJH	Replace
Megan Murphy	Math Teacher/TSJH	Replace
Juanita Smith	.5 Nurse/Rozet	New
Kasi Takuski	1 <sup>st</sup> Grade/Hillcrest	New
Matthew Verhelst	6 <sup>th</sup> Grade/Pronghorn	Replace
Beverly Wacaser	.5 Kindergarten/Stocktrail	Replace

New Hires – Substitutes/Temporaries

Andrea Crook	Substitute Teacher/All Schools
Maria Garcia	Temp Custodian/SVJH

Transfers

Teresa O'Neal	FROM:	Teacher/Recluse
	TO:	4 <sup>th</sup> Grade/Sunflower
Terri Schweitzer	FROM:	.6 Kindergarten-.4 Resource Room/4J
	TO:	1 <sup>st</sup> Grade/Hillcrest
Richard Webb	FROM:	.5 Social Studies-.5 Tech Fac/TSJH
	TO:	Except Child Resource Room/TSJH

Extra Duty Recommendations

Benjamin Haskvitz	JH Football-8/SVJH
Kelcey Dewey	Cheerleading Coach/CCHS
Hayle Lock	Cheerleading Coach/CCHS
Eric Robb	Head Girls HS Basketball Coach/WJSH

Extra Duty Resignations

Louis Kochanskyj	Junior Class Sponsor/CCHS
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Warrants

Payroll Warrants	171927 - 172164
Combined Funds Warrants	292670 - 293166
Major Maintenance Warrants	5014 - 5020
Lunch Fund Warrants	5411 - 5455
Insurance Fund Warrants	2638 - 2639
Student Activities/Bldg.Sp. Rev.	32980 - 33038
Activity Officials Warrants	3833 - 3850

Bids

The following bids were awarded:

1. Cottonwood Boiler to Powder River Heating and Air Conditioning in the amount of \$101,540.00.
2. New Hillcrest Tables and Chairs to Virco in the amount of \$28,308.72.
3. District Garbage Disposal to Sander Sanitation in the amount of \$72,014.84.

Memorandum of Understanding

The memorandum with the Campbell County Recreation Department regarding use of the parking lot at the new recreation center was approved.

Even Start Grant Application

Approval was given to apply for the Even Start grant.

Summer Meeting Schedule

The following schedule for summer meetings was approved:

June 23 - Board meeting - canceled  
July 14 - Board meeting - canceled  
July 15 - Special budget meeting and budget hearing  
July 28 - Board meeting - canceled  
August 11 - Board meeting - canceled  
August 25 - Board meeting

Nutrition Services Contracts

Contracts with John Paul II Catholic School and Heritage Christian School to provide meals for 2009-2010 school year were approved.

Resolution to Conduct Business

The following resolution was adopted:

**"RESOLVED**, that through the unanimous written consent of the Board of Trustees of Campbell County School District the Board authorized administration to issue and release warrants in order to conduct the normal business of the School District during the time between scheduled Board meetings of June 9, 2009, and July 15, 2009;

**AND**, that Richard M. Strahorn and Boyd Brown be authorized to accept or reject bids during the same period;

**AND**, that the actions of the administration will be confirmed by the Board of Trustees during their scheduled meeting of July 9, 2009;

**AND**, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above."

The foregoing resolution was adopted by the Trustees on the 9<sup>th</sup> day of June, 2009, and will be effective from June 9, 2009, until July 15, 2009.

Policies

Policy 5147, *Student Records*, was reviewed with no changes. Regulation 5147-R was reviewed and received editorial changes only.

**CONSENT AGENDA  
ENDS**

Budget Amendment  
Hearing

Following a brief recess, Dr. Fall called the budget amendment hearing to order at 8:00 p.m. Dr. Brown reviewed the budget amendment resolution and asked for public input. There being none, Dr. Fall recalled the meeting to order at 8:10 p.m.

Budget Amendment  
Resolution

Mr. Blikre made a motion to accept the following budget resolution, Mr. Pecha seconded, and the motion carried.

**WHEREAS** Campbell County School District Number One is a non-profit political subdivision of the State of Wyoming formed to provide public education in grades K-12 for persons residing within its boundaries; and

**WHEREAS** the Board of Trustees wishes to increase the General Fund by \$4,663,985 to account for additional funds received from multiple sources including motor vehicle fees, penalties & interest, tuition and an operating transfer from the "H" Fund,

**WHEREAS** the Board of Trustees wishes to use the additional general funds for a variety of items including a professional learning communities contract; musical instrument repairs and replacement; resource materials and bus radio purchases; financial system software, equipment, and services; MAP fees; operating transfers to Lunch Fund for ovens, to the Insurance Fund for employee benefits, and to the "K" Fund for CAT program shortfalls; establishing potential operating transfers to the Depreciation Fund for equipment replacement and the Lunch Fund for a potential cash shortfall; and to adjust the General Fund contingency funds to meet the needs during the 2009 fiscal year;

**WHEREAS** the Board of Trustees wishes to increase the "E" Grants Special Revenue Fund in the amount of \$2,138,000 to account for grant awards during the 2009 fiscal year;

**WHEREAS** the Board of Trustees wishes to increase the "H" General Fund in the amount of \$421,473.91 to account for an operating transfer to the general fund to close out the "H" Fund with the exception of the Healthy School monies; and establish an operating transfer to the "K" and Lunch Funds for Tri-FIT Wellness payments;

**WHEREAS** the Board of Trustees wishes to increase the "K" Special Revenue fund in the amount of \$2,836.28 to account for operating transfers from the "G" and "H" General Funds for CAT Program shortfalls and Healthy Schools Tri-FIT payments;

**WHEREAS** the Board of Trustees wishes to increase the Lunch Fund in the amount of \$315,000 to account for potential operating transfers from the "G" General Fund for a potential cash short and for the purchase of ovens;

**WHEREAS** the Board of Trustees wishes to increase the "O" Major Capital Projects Fund in the amount of \$9,737,441 to account for the School Facilities Commission amendment to the Prairie Wind Elementary contract and an adjustment to the Hillcrest furniture, fixtures, and equipment budget;

**WHEREAS** the Board of Trustees wishes to increase the "P" Rec Grants Capital Improvement Projects Fund in the amount of \$333,140 to account for additional allocations for equipment and athletic field improvements; and

**WHEREAS** the Board of Trustees wishes to increase the "R" Early Release Fund in the amount of \$100,000 to account for additional payments during fiscal year 2009.

**BE IT THEREFORE RESOLVED** that the Board of Trustees, Campbell County School District Number One, Gillette, Wyoming, this 9th day of June, 2009, hereby approves the budget amendment as stated above.

- Graduation Dates Report      Dr. Heslep asked secondary principals to review their graduation dates and address the issue of seniors being released prior to the end of the school year. Wright Junior-Senior High School Principal Kirby Eisenhower and Campbell County High School Principal Larry Steiger spoke about their reviews and suggested moving graduation to May 30, 2010. Dr. Strahorn addressed the financial issue created for the District by early release of seniors. Following discussion, Mr. Blikre made a motion to approved moving graduation to May 30, 2010, Mrs. Hepp seconded, and, following additional discussion, the motion carried.
- Cellular Telephones      Dr. Brown reviewed IRS requirements that district-provided cellular telephones and programs are to be considered as a taxable benefit for the personal portion of use. He noted that options include logging personal calls and reimbursing the district for those or asking employees to use their personal phones and reimbursing the employees for their business use. Dr. Brown reviewed the cost of adding a stipend to key employees to provide personal cell phone access. Following discussion by the trustees including the cost, the necessity of providing cell phone access to administrators, and who would be essential to access, Dr. Brown requested that he be allowed to review the issue further and return with more information at a future board meeting. Mrs. Durgin requested that a cell phone policy be drafted, and Dr. Strahorn directed Mr. Reznicek to form a draft policy.
- Executive Session      Following a motion by Mrs. Jennings to hold an executive session for personnel issues, second by Ms. Hepp, and affirmative vote by the trustees, Dr. Fall recessed the meeting to executive session at 8:32 p.m and reconvened at 9:28 p.m.
- Adjournment      With no other business before the Board, the meeting was adjourned at 9:28 p.m.

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Chairman

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Clerk