

Call to Order

The meeting was called to order by Vice-Chairman Shippy at 7:00 p.m. in the Board Room at the Educational Services Center with the following trustees present: Lisa Durgin, Deb Hepp, Linda Jennings, Joe Lawrence, Anne Ochs, and Susan Shippy. David Fall was excused.

Others present: Dr. Richard M. Strahorn, Superintendent of Schools; Dr. Boyd Brown, Associate Superintendent for Instruction; Dr. Alex Ayers, Associate Superintendent for Instructional Support; Mr. Larry Reznicek, Manager of Human Resources; Mr. Frank Stevens, attorney; and Linda Mohr, Administrative Assistant.

Also present: Nick Gallagher

Public Comment

There were no public comments.

Executive Session

Following Mrs. Jennings motion for an executive session to discuss personnel at 7:04 p.m., Mrs. Shippy recessed the regular meeting and resumed it at 7:40 p.m.

CONSENT AGENDA

Following the removal of Warrants by Mrs. Jennings, it was moved by Dr. Lawrence and seconded by Mrs. Ochs to approve the following items listed on the consent agenda. The motion carried.

Minutes

Minutes of the May 10 and 24, 2011, Board of Trustees meetings were approved.

Employee Actions

The following actions taken by the Human Resources Department were approved:

Education Support
Personnel

Resignations

Carolyn Adkisson	SPEA/Rawhide
Marianne Albanese	Title I TA & Instructional TA/Lakeview
Estela Barragan	Custodian/CCHS-North
Tina Carson	Bus Driver/Transportation
Janet Chalberg	ESL Teacher Assistant/CCHS-South
Ashley Coyle	ESL Teacher Assistant/Meadowlark
Dorothy Edwards	SPEA/Meadowlark
Jordan Foster	Bus Driver/Transportation
Amber Gawronski	Special Programs Ed. Asst/CCHS-North
Teri George	Nutrition Services Manager/Nutrition Services
Geneva Good	Title I TA/Rozet
Nan Goodrich	Bus Driver/Transportation
Fran Guffy	Data Clerk/Twin Spruce
Mike Hansen	Technology Paraprofessional/WJSH
Kristina Hernandez	IDSP Assistant/CCHS-North
Eileen Hewgley	Nutrition Services Manager/Nutrition Services
Katherine Hopkins	Special Program Ed. Asst./Twin Spruce
Diana Johner	CAT Director/Paintbrush
Tessa Kaplan	Instructional TA/Prairie Wind
Dolores Lint	Nutrition Services Manager/Nutrition Services
Debra Morgan	Behavior TA, CAT TA, Inst. TA/Paintbrush
Connie Sanford	Food Service Assistant/Nutrition Services
Amanda Simque	CAT TA/Paintbrush
Danielle Straetker	SPEA/Meadowlark
Jenna Thomas	ED SPEA/Paintbrush
Helen Vogel	CAT TA, Instructional TA/Pronghorn
Catherine Welch	Title I TA/Meadowlark

Terminations

Karri Floud	Bus Driver-Substitute/Transportation
Joseph Krussow	Assistant Cook/Nutrition Services

John Rodgers	Bus Driver-Substitute/Transportation
Kelly Svalina	Bus Driver-Substitute/Transportation
Terry Tatro	Behavior Asst., Inst. TA/Lakeview

New Hires - Regular

Jennie Clinton	Emotionally Disabled Special Ed. Para/CCHS Replace
Cathy Cook	Special Programs Teacher Asst./Wright Junior Senior High Replace

Non-Renewal of Contract

Mike McInerney	S.T.A.R. Program Coordinator
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New Hires – Substitutes/Temporaries

Donette Alm	Summer Custodian/Twin Spruce Junior High
McKennon Aragon	Summer Custodian/Wagonwheel
Robyn Balderas	Summer School ESY Para/Twin Spruce High
Nikki Belt	Summer Custodian/Cottonwood
Burke Burgess	Summer Custodian/Pronghorn
John Bayles	Summer Custodian/Meadowlark
Morgan Chitwood	Summer Custodian/CCHS - North
Jade Ely	Summer Custodian/Aquatic Center
Vidal Flores	Summer Custodian/CCHS-North
Jerisha Ganske	Summer School ESY Para/Twin Spruce Junior High
Gail Granum	Summer School ESY Para/Twin Spruce Junior High
Wendy Hagen	Summer Custodian/Conestoga
Jennifer Hallinan	Summer School ESY Para/Twin Spruce Junior High
Carmen Heer	Summer School Secretary/CCHS-South
Scott Hellickson	Summer Custodian/Prairie Wind
Lori Huyck	Summer Custodian/CCHS - North
Alex Ocampo-Guicho	Summer Custodian/CCHS-South
Phyllis Martinez	Summer School Custodian – CCHS-South
Mitzie Neugebauer	Summer Library TA-CCHS-South
Dane Poitra	Summer Custodian/Lakeview
Zachary Sarcinella	Summer Custodian/CCHS-South
Becca Schomer	Summer School ESY Para/Twin Spruce Junior High
Linda Robertson	Summer School ESY Para/Twin Spruce Junior High
Amber Starr	Summer Custodian/Wright Junior Senior High
Christine Schmit	Summer School ESY Para/Twin Spruce Junior High
Randy Saulsbury	Summer Custodian/Westwood
Noe Torres	Summer Custodian/CCHS-North
Israel Ugalde	Summer Custodian/Sage Valley Junior High
Charlene Wenger	Summer School ESY Para/Twin Spruce Junior High

Transfers

Kevin Schmidt	FROM: CCHS-North/Asst. Head Custodian TO: CCHS-North/Custodian
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Certified

Recommendation for Hire

Janet Chalberg	.5 Family & Consumer Science/Twin Spruce Replace
Linda Farrell	Exc. Child Spec-Resource Room/Conestoga Replace
Christy Hofmeister	Counselor/Sage Valley Replace
Weenona Johnson	Fourth Grade Teacher/Cottonwood Replace
Michelle King	Third Grade/Meadowlark Replace
Heather Kolarz	First Grade Teacher (One Year Only)/Prairie Wind New
Dustin Petz	Counselor/Paintbrush Replace
Katie Rigge	Exceptional Child Spec. Resource Room/Rozet Replace
Regan Story	.5 School Nurse/Rozet Replace
David Thrash	Sixth Grade Teacher/Pronghorn Replace
Kimberly Ulman	Music Teacher/Rawhide & Little Powder Replace
Brandon Zimmerman	Fifth Grade Teacher/Cottonwood Replace

Resignations

Janie Cox	Sixth Grade Teacher/Wagonwheel
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Penny Roberts Sixth Grade Teacher/Conestoga

Transfers

Lico Sifuentes FROM: ESL Teacher/CCHS-South
TO: Driver's Education Teacher/CCHS-South

Extra-Duty Recommendations

Bertine Bahige Summer School English/CCHS-South
Linda Bowe Summer School Technology/CCHS-South
Heather Burrow Summer School A+ Program/CCHS-South
Delpha Bush ESY Summer School/Twin Spruce Junior High
Tawnya Coleman Summer School Special Ed./CCHS-South
Samantha Crawford Summer School ESY/Wright Junior Senior High
Lisaan Cooper Summer School English/CCHS-South
Diane Dillard Summer School English/CCHS-South
Robin Donovan ESY Summer School/Twin Spruce Junior High
Saber Garcia Summer School Activity Coordinator/CCHS-South
Nicole Gray ESY Summer School/Twin Spruce Junior High
Dan Hays Summer School Math/CCHS-South
Glende Hebestreet Summer School Special Ed./CCHS-South
Valerie Hurm Summer School Special Ed./CCHS-South
Jim Howard Summer School A+ Program/CCHS-South
Jacqueline Kampfe-Delancey Summer School Special Ed./CCHS-South
Marci Knudsen Summer School English/Wright Junior Senior High
Arrow Langston Summer School JH Enrichment/Wright Junior Senior High
Amber Larsen Summer School Math/CCHS-South 06/08/2011
Rennie Maki ESY Summer School/Twin Spruce Junior High
Clint Matthews Summer School English/CCHS-South
Brian Miller Summer School English/CCHS-South
LuAnn Miller Summer School Nurse/CCHS-South
Judith Morehead Summer School A-PIE/Westwood
Andy Richert Summer School Math/CCHS-South
Eric Robb Summer School Math/Wright Junior Senior High
Erik Shepherd Summer School Activity Coordinator/CCHS-South
Jenny Sorenson Summer School English/CCHS-South
Liza Thompson Summer School ESY Speech/Wright Junior Senior High
Andrea Watson ESY Summer School/Twin Spruce Junior High
Peg Whittlesey Summer School Math/Twin Spruce Junior High

Bids

The following bids were awarded:

1. New Food Service Vans to Greiner Motors in the total amount of \$91,933.00 including trade in of Units #355 and #517.
2. Bond Paper FY 2012 to Source Office Products in the amount of \$121,293.00.
3. Surplus Planetarium Equipment to Fort Lupton High School, Fort Lupton, Colorado for no cost with Weld County bearing all costs for picking up and transporting the equipment.
4. Surplus Modular Classroom Units to Roger Young for eight units (six at Stocktrail and one each at Sage Valley and CCHS North) for no cost.
5. ESC Kalwall Panel Replacements to Michael's Construction in the total amount of \$523,826.00.

Policies

The following Special Education policies, required by current rules and regulations, were approved on second and final reading:

1. 5112, *Child Identification Program*, renumbered and renamed to 5071, *Child Find*. Regulation 5112-R was also revised and renumbered to 5071-R.
2. 5072, *Confidentiality Requirements*, a new policy and regulation, 5072-R.
3. 5073, *Evaluation and Eligibility*, a new policy and regulation, 5073-R.

4. 074, *Least Restrictive Environment (LRE)*, a new policy and regulation, 5074-R.

5. 5075, *Program Options*, a new policy.

6. 5076, *Free Appropriate Public Education*, a new policy and regulation, 5076-R.

A policy hearing was held Tuesday, June 7, at 4:00 p.m. to receive public input regarding the Special Education policies. There was no public input.

Policy 5276, *Bullying*, was revised in its entirety and approved on first and final reading to comply with legal requirements. This policy is required to be included in student handbooks.

Policy 5275, *Student Sexual Harassment*, was approved on final reading with major revisions to align with required legislation and practice. Regulation 5275-R, with major revision, was also included.

Policy 5260, *Weapons*, was reviewed with no changes. Regulation 5260-R received editorial revision and was included for information.

Summer Board Meeting
Schedule

The following summer board meeting schedule was approved:

June 28 - Cancel

July 12 - Cancel

July 20 - Budget Hearing and Meeting

July 26 - Cancel

Aug. 9 - Cancel

Aug. 23 - Regular Board Meeting

Grant Application Approval

Approval to apply for the Consolidated and Wyoming Early Literacy grants was approved.

Request to Hay

A request to harvest hay from the RC Ranch property by the Gillette College Rodeo Team was approved.

Resolution to Conduct
Business

The following resolution was adopted:

"RESOLVED, that through the unanimous written consent of the Board of Trustees of Campbell County School District the Board authorized administration to issue and release warrants in order to conduct the normal business of the School District during the time between scheduled Board meetings of June 14 and July 20, 2011;

AND, that Richard M. Strahorn and Alex Ayers be authorized to accept or reject bids during the same period;

AND, that the actions of the administration will be confirmed by the Board of Trustees during their scheduled meeting of July 20, 2011;

AND, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above."

The foregoing resolution was adopted by the Trustees on the 14th day of June, 2011, and will be effective from June 14, 2011.

**CONSENT AGENDA
ENDS**

Warrants

Mrs. Ochs moved to approve the Warrants, Mrs. Hepp seconded, and the motion carried with Mrs. Jennings abstaining.

Payroll Warrants 183090 - 185099

Combined Funds Warrants 312721 - 313804

Major Maintenance Warrants 5560 - 5568

Lunch Fund Warrants 6557 - 6573

Insurance Fund Warrants 2971 - 3042

Student Activities/Bldg.Sp. Rev. 4180 - 4519
Activity Officials Warrants 4180 - 4519

Policy 5132, *Student Appearance*

Dr. Brown reviewed changes to the policy including allowing some discretion by building administrators to determine appropriateness of dress. Following discussion including the regulation, Dr. Lawrence called for the question. He then moved to approve the regulation with modifications suggested by Mrs. Ochs, Mrs. Ochs seconded, and the motion carried. Mrs. Hepp made a motion to approved the policy, Mrs. Ochs seconded, and the motion carried.

Budget Amendment Hearing

Mrs. Shippy recessed the regular meeting at 8:00 p.m. to receive public input regarding the proposed budget amendment which Dr. Ayers explained. There being no public input, the meeting was resumed at 8:10 p.m.

Chinese Language

Dr. Brown summarized discussion regarding the possibility of offering Mandarin Chinese as a high school class. He noted a committee has been formed and interest in attending the Chinese Bridge program is being probed. He will return with more information at a future board meeting.

Compass Learning Contract

Dr. Brown reviewed the contract, suggested to be purchased with ARRA funds. The program works well with MAP scores, would function as a intervention for math at the elementary level, and will be piloted at Sage Valley, Twin Spruce, and Wright Junior-Senior High schools. Mrs. Ochs made a motion to approve the contract, with changes suggested by Mr. Stevens regarding jurisdiction, in the amount of \$465,625 for elementary use and \$13,290 for the junior highs and Wright Junior-Senior High. Dr. Lawrence seconded, and the motion carried.

Regulation 4180-R, *Staff Development*

Dr. Ayers and Mrs. Carryl Goens, Director of Staff Development, explained discussion and work regarding incentives, text encouraging participation in professional development classes by all work groups, and proposed changes to the regulation. Mrs. Goens noted changes in the offers of Wellness classes as part of professional development. Mrs. Ochs made a motion to approve changes to the regulation, Mrs. Hepp seconded, and the motion carried.

Proposed Fiscal Management Policy 3101

Mr. Don Dihle, Supervisor of Fiscal Services, reviewed the proposed policy which is required by GASB 54 and supports a more consistent reporting of fund balances. Dr. Lawrence moved to approve the policy, Mrs. Hepp seconded, and the motion carried.

Budget Amendment

Mrs. Ochs moved to adopt the budget amendment resolution as follows,
WHEREAS Campbell County School District Number One is a nonprofit political subdivision of the State of Wyoming formed to provide public education in grades K-12 for persons residing within its boundaries; and
WHEREAS the Board of Trustees wishes to increase the General Fund 01 in the amount of \$1,025,000 to account for the employer share of the WY Retirement increase and the corresponding revenue from the State of Wyoming;
WHEREAS the Board of Trustees wishes to increase the General Fund 01 in the amount of \$2,668,124.16 to account for the rebated recapture bonus and operating transfer from Special Revenue Fund 23;
WHEREAS the Board of Trustees wishes to adjust the General Fund 01 to account for budget journal entries during the fiscal year and to adjust contingency accounts including increasing function 2000 Instructional Support Services in the amount of \$125,000, increasing function 4000

Non-Instructional Services in the amount of \$20,000, and decreasing function 1000 Instruction Services in the amount of \$145,000;

WHEREAS the Board of Trustees wishes to adjust the Building General Fund 02 to account for an operating transfers to the General Fund 01 in the amount of \$101,059.94 to meet GASB 54 Rules;

WHEREAS the Board of Trustees wishes to increase the General Fund 01 in the amount of \$221,550 to account for potential operating transfers to the Nutrition Services Fund 50 for two vans, a walk-in freezer, and a potential cash shortfall;

WHEREAS the Board of Trustees wishes to increase the Nutrition Service Fund 50 in the amount of \$543,976.01 to account for increased revenue, food and insurance costs, and the operating transfers for two vans and a walk-in freezer;

WHEREAS the Board of Trustees wishes to increase the Grants Special Revenue Fund 20 in the amount of \$3,941,020 to account for Ed Jobs, Bridges Summer School and various other grants received during the fiscal year;

WHEREAS the Board of Trustees wishes to reclassify the 'K' Fund Special Revenue Fund 21 to 'K' Enterprise Fund 51 to comply with GASB 54 Rules and set the 'K' Enterprise Fund 51 budget at \$262,025.67; and

WHEREAS the Board of Trustees wishes to increase the Sick Leave Fund 70 in the amount of \$354,000 and reclassify the fund from a Special Revenue Fund to a General Fund 04 to comply with GASB 54 Rules and set the Fund 04 budget at \$51,000.

BE IT THEREFORE RESOLVED that the Board of Trustees, Campbell County School District Number One, Gillette, Wyoming, this 14th day of June, 2011, hereby approves the budget amendment as stated above. Mrs. Jennings seconded, and the motion carried.

Adjournment

With no other business before the Board, the meeting was adjourned at 9:13 p.m.

Chairman

Clerk