

Call to Order

The meeting was called to order by Chairman Fall at 7:00 p.m. in the Board Room at the Educational Services Center with the following Trustees present: Lisa Durgin, David Fall, Deb Hepp, Linda Jennings, Joe Lawrence, and Anne Ochs. Susan Shippy was excused.

Others present: Dr. Richard M. Strahorn, Superintendent of Schools; Dr. Boyd Brown, Associate Superintendent for Instruction; Dr. Alex Ayers, Associate Superintendent for Instructional Support; Mr. Larry Reznicek, Manager of Human Resources; Mr. Frank Stevens, attorney; and Linda Mohr, Administrative Assistant.

Also present: Dick Erb, Keith Howard, Kris Blair, and Paul Wallem.

Public Comment

There were no public comments.

CONSENT AGENDA

It was moved by Dr. Lawrence and seconded by Mrs. Ochs to approve the following items listed on the consent agenda. The motion carried.

Minutes

Minutes of the July 18, 2012, Board of Trustees meetings were approved.

Employee Actions

The following actions taken by the Human Resources Department were approved:

**EDUCATIONAL SUPPORT
 PERSONNEL**

Resignations

Kelly Brooks	ED Special Programs Ed. Asst./Conestoga	Resigned
Kylee Brown	Summer Custodian/Prairie Wind	Resigned
Annette Cooper	Campus Supervisor/CCHS	Resigned
Rachel Cox	Special Programs Ed. Asst./Hillcrest	Resigned
Nicole Engel	Special Programs Ed. Asst. High Needs/Hillcrest	Resigned
Meghan Ferguson	Preschool Teacher Assistant/Cottonwood	Resigned
Kaitlin George	CAT Director, Instructional TA, Tech Asst./Conestoga	Resigned
Cassandra Harmon	Special Programs Ed. Asst./Meadowlark	Resigned
Ashley Harshbarger	Building Fitness Coordinator/Cottonwood	Resigned
Mildred Hudson	ED Special Programs Ed. Asst./CCHS-North	Resigned
Linda Miller	Technology Assistant/CCHS-South	Resigned
Lisa Moore	Building Fitness Coordinator/Paintbrush	Resigned
Kevin Schmidt	Custodian/CCHS- North	Resigned
Christine Seiser	Special Programs Ed. Asst./CCHS-North	Resigned
Linda Stripp	Food Service Asst./Nutrition Services	Resigned
Malori Teigen	ESL Assistant/Cottonwood	Resigned
Rebecca Tennant	Custodian/4J	Resigned
Jackie Wahle	Special Programs Ed. Asst./WJSH	Resigned
Jodie Warlow	Asst. Cook/Nutrition Services	Resigned
Tilethea Yellowhair	CAT Assistant/Paintbrush	Resigned

Terminations

Noemi Chavira	Custodian/Twin Spruce Junior High
Scott Patenaude	Custodian/CCHS-North

New Hires - Regular

Leslie Aldinger	Custodian/CCHS-North	Replace
Cynthia Beaver	Library Media Teacher Asst./Cottonwood	Replace
Lauren Benedick	ED Special Programs Ed.Asst./Prairie Wind	New
Camie Benedict	Bus Assistant-Wright/Transportation	Replace
Kathryn Bott	Building Fitness Coordinator/Bufalo Ridge	New
Cyndi Burton	Office Clerk/CCHS-North	Replace
Carol Bydlon	Special Programs Ed. Asst./Conestoga	Replace
Teri Collier	KinderKids Assistant/Wyoming Family Literacy	Replace

Joyelle Cox	ED Special Programs Ed. Asst./Conestoga	Replace
Jamie Davis	Instructional Teacher Asst./Rozet	Replace
Melissa Dutcher	Custodian/4J	Replace
Ashley Farrell	Special Programs Ed. Asst./Meadowlark	Replace
Michael Fulton	Technology Teachers Asst./Prairie Wind	Replace
Christine Gardenhire	Instructional Teacher Asst./Hillcrest	Replace
Carissa Harkin	Special Programs Ed. Asst./Buffalo Ridge	New
Brian Hale	Building Fitness Coordinator/Meadowlark	Replace
Allen Hemeyer	Special Programs Ed. Asst./Conestoga	Replace
Jeanette Jacobson	Assistant Cook/Nutrition Services	Replace
Bobbi Kannapel	Title 1 Teacher Asst./Rozet	Replace
Gelena Kent	Technology Asst./Buffalo Ridge	New
Brittany Knittel	Instructional Teacher Asst./Wagonwheel	Replace
Tereza Lopez	Assistant Cook/Nutrition Services	Replace
Dionte McGee	Custodian/Buffalo Ridge	New
Matthew Mehia	Assistant Cook/Nutrition Services	Replace
Brandon Mehling	Special Programs Ed. Asst./Conestoga	Replace
Kelli Miller	Instructional Teacher Asst./Rozet	Replace
Karen Morton	Special Programs Ed. Asst./Buffalo Ridge	New
Jeffrey Parkinson	Title 1 Teachers Asst./Meadowlark	Replace
Judy Patz	CAT Director/Paintbrush	Replace
Valorie Pond	Bus Assistant/Transportation	New
Faith Rubis	ESL Teacher Assistant/Cottonwood	Replace
Karlie Sawdey	Special Programs Ed. Asst./Meadowlark	Replace
Charlene Smith	Bus Driver-Standby/Transportation	Replace
Blythe Stanley	Special Programs Ed. Asst./Pronghorn	Replace
Tammy Testerman	CAT Director/Pronghorn	Replace
Triniti Thompson	Assistant Cook/Nutrition Services	Replace
Alisha Thrash	Instructional Teacher Asst./Prairie Wind	Replace
Devin Vance	Transitional School Teacher Asst./SVJH	Replace
Michele Wenzel	Behavior Assistant/Buffalo Ridge	New
T.J. Wofford	Warehouse Technician/Warehouse	Replace
Heather Zahn	Title 1 Teacher Asst./Rozet	Replace

New Hires - Substitutes/Temporaries

Brittany Burns	COE Student-Nurse's Office/CCHS-North	Replace
Morgan Chavez	COE Student-Guidance/CCHS-North	Replace
Jody Geis	Substitute/Nutrition Services	Replace
Shionna Hack	Driver in Training/Transportation	Replace
Genell Hodges	Summer Custodian/Prairie Wind	Replace
Taryn Juby	COE Student-Office/CCHS-South	Replace
Jennifer Lewis	Driver in Training/Transportation	Replace
Jackson Schartz	Student Custodian/Twin Spruce Junior High	Replace
Joseph Shook	Temporary Custodian/ESC	
Amanda Weber	Cross Country Guide/CCHS-North	Replace
Kierstin Webster	COE-ESC/Human Resources	Replace
Katelyn Wilson	COE-Business Office/CCHS-North	Replace

Transfers

Lori Bentz	FROM: Substitute Bus Driver/Transportation TO: Bus Driver/Transportation
Amy Christensen	FROM: Title 1 Teacher Asst./Sunflower TO: Instructional Teacher Asst./Buffalo Ridge
Doug Christenson	FROM: Substitute Teacher/All Schools TO: Asst. Supervisor Nutrition Services/Nutrition Services
Stacey Clary	FROM: Special Programs Ed. Asst./Sunflower TO: Special Programs Ed. Asst./Buffalo Ridge
Julie Dendy	FROM: Vocational Job Coach/CCHS North TO: Special Programs Ed. Asst. High Needs/Hillcrest

Michele Galbraith FROM: Special Programs Ed. Asst./Sunflower
 TO: Library Media Teacher Asst./Buffalo Ridge
 Julie Hankins FROM: Manager/Nutrition Services
 TO: Cook/Nutrition Services
 Leah Hill FROM: Asst. Cook/Nutrition Services
 TO: Custodian/Twin Spruce Junior High
 Stephanie Heer FROM: Campus Supervisor/CCHS-North
 TO: Attendance Clerk/CCHS-South
 Genell Hodges FROM: Building Fitness Coordinator/Sunflower
 TO: Head Custodian/Sunflower
 Patricia Miller FROM: Assistant Cook/Nutrition Services
 TO: Substitute/Nutrition Services
 Carol Roth FROM: Substitute/All Schools
 TO: Special Programs Ed. Asst./Rawhide
 Jessica Smolik FROM: Special Programs Ed. Asst./Rawhide
 TO: Special Programs Ed. Asst./Buffalo Ridge
 Rachel Sullivan FROM: Bus Driver/Transportation
 TO: Behavior Assistant/Rawhide
 Debra Temple FROM: Special Programs Ed. Asst./Rozet
 TO: Technology Assistant/Rozet

CERTIFIED

Recommendation for Hire

Monica Castiglione Library Media Specialist/Meadowlark & Rawhide
 Replace
 Rebecca Mader School Nurse/4J, Recluse, Little Powder Replace
 Coi Morehead .2 Principal/Recluse Replace
 Kimberlee Pebbles Exceptional Child Specialist/Cottonwood Replace
 Patricia Scheele Art Teacher/Sage Valley Junior High Replace
 Vanessa Schroeder Kindergarten/Buffalo Ridge New
 Justine Schuff School Counselor/Cottonwood Replace
 Tara Schmitz Fifth Grade/Rozet Replace

Resignations

Tammy Arch Art Teacher/SVJH
 Susan Baker Technology Facilitator/Hillcrest
 Roberta Daly Library Media Specialist/Pronghorn
 Blythe Stanley Fifth Grade/Rozet

Extra Duty Recommendations

Mike Delancey .5 Fall Events Coordinator
 Levi Krehmeyer Asst. 8th Grade Football Coach/Twin Spruce Jr. High
 Mike McCarty ESY Exceptional Child Specialist/Prairie Wind
 Danelle Wilkerson .5 Fall Events Coordinator

Transfers

Laurie Davis FROM: .2 Princ./Recluse-.2 Princ./LP-.6 Teacher/LP
 TO: .2 Princ./Virtual School-.2 Princ./LP-.6 Tchr/LP
 Karen Kremers FROM: Kindergarten Teacher/Sunflower
 TO: Technology Facilitator/Sunflower
 Jessica Morrow FROM: Special Programs Ed. Asst./Conestoga
 TO: Exceptional Child Specialist/Conestoga

New Hires - Substitute Teachers

Jessica Bagwell Substitute Teacher/All Schools
 Leslie Baker Substitute Teacher/All Schools
 Heather Bays Substitute Teacher/All Schools
 Angela Bjordahl Substitute Teacher/All Schools
 Lindsey Carter Substitute Teacher/All Schools
 Gage Clark Substitute Teacher/All Schools
 Angela Clarke Substitute Teacher/All Schools
 John Cook Substitute Teacher/All Schools

Tanya Coronado	Substitute Teacher/All Schools
Kara Fladstol	Substitute Teacher/All Schools
Jennifer Gauthier	Substitute Teacher/All Schools
Susan Glanzer	Substitute Teacher/All Schools
Samantha Griffis	Substitute Teacher/All Schools
Duncan Jones	Substitute Teacher/All Schools
Crystal Jorgensen	Substitute Teacher/All Schools
Anna Kiefat	Substitute Teacher/All Schools
Tanya Kimbley	Substitute Teacher/All Schools
Sarah Lewis	Substitute Teacher/All Schools
Amy Masteller	Substitute Nurse/All Schools
Misty Maynard	Substitute Teacher/All Schools
Bryce Mayo	Substitute Nurse/All Schools
Amanda McClaren	Substitute Teacher/All Schools
Tiffany Mills	Substitute Teacher/All Schools
Lisa Moore	Substitute Teacher/All Schools
Sawyer Poitra	Substitute Nurse/All Schools
Angela Rasmussen	Substitute Teacher/All Schools
Amy Riggs	Substitute Teacher/All Schools
Jaelene Ritterhouse	Substitute Teacher/All Schools
Lauri Terrell	Substitute Teacher/All Schools
Jordan Thurston	Substitute Teacher/All Schools
Haley Tolman	Substitute Teacher/All Schools
Cortney Williamson	Substitute Teacher/All Schools

Warrants	Payroll Warrants	190814 - 191144
	Combined Funds Warrants	323650 - 324485
	Major Maintenance Warrants	5771 - 5799
	Nutrition Services Fund Warrants	7212 - 7250
	Insurance Fund Warrants	3180 - 3197
	Student Activities/Bldg.Sp. Rev.	34445 - 34453
	Activity Officials Warrants	

Affirmation of Bids

The following bids were affirmed according to the Resolution to Conduct Business adopted July 18, 2012:

1. Buffalo Ridge FF&E #8 to Troxell Communication in the amount of \$35,916.00.
2. FY13 Asphalt Repairs to Intermountain Construction & Materials in the amount of \$256,500.00.
3. FY13 Auction Services to Castle Auction Services at the rate of 9% of sales.
4. New Crew Cab Pickup for Maintenance to White's Energy Motors in the amount of \$15,821.00.
5. Paintbrush Voice and Data Infrastructure to Collins Communications, Inc. in the amount of \$17,832.30.
6. Print Shop Copier to A & B Business Solutions in the amount of \$47,793.00.

Policies

Policy 1200, *Public Records*, was approved on first and final reading to align with legislation.

Policy 6131, *Board Expectation - Reading*, which was renamed to *District Goals* and revised to reflect the new strategic plan expectations, was approved on first and final reading.

Policy 8110.1, *Mission and Philosophy*, was renamed to *Mission, Vision and Values*, was re-numbered to 8110, revised to reflect the new vision, mission and values, and approved on second and final reading.

Regulation 5123, *Student Retention and Promotion*, was revised and presented for information.

Ratification/Award of Contracts

The following contracts were ratified:

1. MOU with University of Wyoming - SMTC

2. MOA/Westwood HS Contract
3. GeoMotion Keynote Speaker Agreement

Contracts

The following contracts were approved:

1. Nutrition Services/WY CFD
2. Nutrition Services/John Paul II
3. Nutrition Services/Heritage Christian School
4. Instruction Copier Maintenance Agreement
5. Odysseyware
6. CCHS Prom DJ Contract
7. Teton Science School

Bids

The following bids were awarded:

1. Pianos to Hill Music Company in the amount of \$31,380.00 for two New Yamaha Baby Grand Pianos.

Request to Declare Surplus

The unused modular at Paintbrush Elementary School and a list of auction items were declared surplus in preparation for auction or sale or removal.

Buffalo Ridge Easements and Warranty

Easements and the warranty for Buffalo Ridge Elementary School were approved.

CONSENT AGENDA ENDS

Strategic Plan Monitoring Document

Dr. Strahorn reviewed the monitoring document including reports by Dr. Brown on Goal 1, Mr. Reznicek on Goal 2, and Dr. Ayers on Goal 3. The trustees requested goal progress reports three times per year. Various strategies to communicate the goals and progress to the community were discussed including parent newsletters, the district website, local newspapers, and staff communication. Mrs. Ochs moved to approve the document, Dr. Lawrence seconded, and the motion carried.

Capital for a Day

Dr. Strahorn shared an invitation for the board to participate in various activities on September 11 when Gillette will host state elected officials for Capital for a Day. As part of the events, Governor Mead will present the USDA Healthy Meals Silver Award to the District. Students have been asked to participate in various activities as well.

Smoke Free Gillette

Dr. Strahorn reviewed several options for the trustees' consideration including adoption of a resolution as suggested by the group, signing a letter of support, or designing our own resolution. Mrs. Jennings moved to support the resolution as submitted by Smoke Free Gillette and to sign the letter of support as read by Dr. Fall. Mrs. Durgin seconded, and the motion carried.

PAWS Results

Dr. Brown provided a report for the board regarding the most recent results. He discussed the AYP targets and reported that the targets were revised after the tests were completed and, as a result, more schools will likely fail AYP.

First Day Enrollment

Dr. Brown reported the total first day enrollment as 8,726 which is an additional 211 students over last year's enrollment and includes 848 kindergarteners.

Facilities Update

Dr. Ayers reported that Buffalo Ridge is open and the sand pile is gone. He also reported that the Westwood High School project is progressing with a contract established with MOA; the property for Lakeview Elementary is nearing close as well at the property purchase near CCHS North; the HVAC projects at the junior highs are going well; no architect has been chosen for the Stocktrail demolition but discussions are ongoing; and the fencing project at South Campus is nearing completion. He noted that the HVAC project for Rozet is progressing for work next year. Dr. Ayers noted that the district facility master plan was last completed in 2006 and might be need updating.

He said the recent capacity study done by the state suggests that the junior highs can accommodate quite a few more students than administration believes will fit comfortably in the schools and will likely need to be modified.

Dr. Ayers reported that the county commission has requested the District consider setting aside about two acres for a fire station at the Enzi/Southern Drive property. By consensus the board directed Dr. Ayers to look into possibilities.

Executive Session

Dr. Strahorn requested an executive session to discuss litigation and personnel. Mrs. Hepp moved to recess to executive session, Mrs. Ochs seconded, and the motion carried at 8:45 p.m. Dr. Fall reconvened the meeting at 9:25 p.m.

Adjournment

With no other business before the Board, the meeting was adjourned at 9:25 p.m.

Chairman

Clerk