

Call to Order

The meeting was called to order by Chairman Jennings at 7:00 p.m. in the Board Room at the Educational Services Center with the following Trustees present: David Fall, Deb Hepp, Linda Jennings, Joe Lawrence, Anne Ochs, and Susan Shippy. Lisa Durgin was excused.

Others present: Dr. Richard M. Strahorn, Superintendent of Schools; Dr. Boyd Brown, Associate Superintendent for Instruction; Dr. Alex Ayers, Associate Superintendent for Instructional Support; Mr. Larry Reznicek, Manager of Human Resources; Mr. Steve Fenton, Assistant Superintendent for Curriculum and Assessment; Mr. Frank Stevens, attorney; and Linda Mohr, Administrative Assistant.

Also present: Kathy Brown, Michael Reynolds, Reynolds, Donald Ressel, Becki Dale, Michelle Butler

Meadowlark Elementary School Celebration

Principal Dr. Barry Jankord introduced Student Leadership Club sponsors Carl Matson and Coleen Miller who presented 4th, 5th, and 6th grade students who shared with trustees about their experiences in the club.

Campbell County High School Activity Recognition

Dr. Brown introduced Cross County Head Coach Ron Kline who presented the State Championship team. This was the 21st state championship for CCHS. Assistant coaches Bertine Bahige and Jill Borchers were also present.

Dr. Brown also introduced Girls Swim and Dive Head Coach Josh Bott and the State Championship team which had an undefeated season. Assistant coaches were Adam Miller and Michael Baldacci.

Academic Report

Dr. Jankord provided an academic report including demographics, student achievement, PAWS results, and DIBELS and MAP results.

Facilitator Reports - Social Studies

Mr. Fenton introduced Facilitators Pat Waliser and Greg Schliske. Mr. Schliske reviewed efforts at the elementary level to complete the Rubicon Atlas, changes in DSPAs, shifts to teaching higher order thinking skills and techniques, all to work with the Common Core. Mrs. Waliser noted continuing efforts to align and implement the Common Core and to get past DSPAs.

Public Comment

There were no public comments.

CONSENT AGENDA

It was moved by Dr. Lawrence and seconded by Mrs. Shippy to approve the following items listed on the consent agenda. The motion carried.

Minutes

Minutes of the October 8, October 22, and October 29, 2013, Board of Trustees meetings were approved.

Employee Actions

The following actions taken by the Human Resources Department were approved:

EDUCATIONAL SUPPORT PERSONNEL

Resignations

Paula Billington	Food Service Assistant/Nutrition Services
Liz Blanchard	.375 Tech. Asst & .5 Instructional Asst/Little Powder
Erin Curtis	ED S.P.E.A./Paintbrush
Andrea Harvey	Substitute Bus Driver/Transportation
Lars Hedlund	Warehouse Technician/Warehouse
Lydia Kelley	S.P.E.A. with High Needs/Rawhide
Keyton LaJeunesse	Safety Patrol/Transportation
Kathi Lingo	Secretary to JH Assoc. Principal/SVJH
Elaine Roufley	Bus Assistant/Transportation

Terminations

William Phipps	Food Service Assistant/Nutrition Services
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New Hires - Regular

Corey Bentsen	Custodian/Hillcrest	Replace
Paula Billington	Food Service Asst/Nutrition Services	Replace
Michele Galbraith	CAT Assistant/Buffalo Ridge	New

Monique Johnson	ED S.P.E.A./Paintbrush	Replace
Sarah Krupp	Custodian/Rozet	Replace
Haley Newmann	S.P.E.A./CCHS-North	Replace
Dustine Poppleton	S.P.E.A./Sunflower	Replace
Jennifer Rasmussen	Food Service Asst/Nutrition Services	Replace

New Hires - Substitutes/Temporaries

Joshua Hannant Student Custodian/CCHS-North

Transfers

Mindy Bauer	FROM: Assistant Cook/Nutrition Services TO: Cafeteria Cook/Nutrition Services
Cameron Benedict	FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
Stephanie Burton	FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
Rori Coates	FROM: Bus Driver in Training/Transportation TO: Substitute Bus Driver/Transportation
Dawn Gatlin	FROM: At Risk Secretary/Westwood TO: Guidance Secretary/Twin Spruce Junior High
Jody Geis	FROM: Food Service Assistant/Nutrition Services TO: Cafeteria Cook/Nutrition Services
Robert Hollander	FROM: Bus Driver in Training/Transportation TO: Bus Driver/Transportation
Kimberly Kretschman	FROM: Bus Driver in Training/Transportation TO: Substitute Bus Driver/Transportation
Heather McClure- Whitney	FROM: Bus Driver/Transportation TO: Bus Assistant/Transportation TO: Bus Assistant/Transportation
Gayle Shaffer	FROM: Office Clerk/Pronghorn TO: At Risk Secretary/Westwood
Sunshine Siebert	FROM: Guidance Secretary/Twin Spruce Junior High TO: Technology Assistant/Twin Spruce Junior High
Leslie Tate	FROM: Cafeteria Cook/Nutrition Services TO: Manager/Nutrition Services

CERTIFIED

Recommendation for Hire

Denise Jensen	Exc Child Specialist/Prairie Wind	Replace
Michelle Snook	Math Teacher/CCHS-South Campus	Replace

Substitute Teacher New Hires

Janelle Charles	Substitute Teacher/All Schools
Beth Ganskow	Substitute Teacher/All Schools
Chambry Grant	Substitute Teacher/All Schools
Casey Hanzlik	Substitute Teacher/All Schools
Amanda Hecker	Substitute Teacher/All Schools
Anna Laakso	Substitute Nurse/All Schools
Douglas New	Substitute Teacher/All Schools
Nicole Reimer	Substitute Nurse/All Schools
Abby Spillum	Substitute Teacher/All Schools

Warrants

Payroll Warrants	197338 - 197663
Combined Funds Warrants	334795 - 335355
Major Maintenance Warrants	6065 - 6070
Nutrition Services Fund Warrants	7913 - 7947
Insurance Fund Warrants	3366 - 3368
Student Activities/Bldg.Sp. Rev.	34878 - 34890
Activity Officials Warrants	4955 - 4963

Bids

The following bids were awarded:

1. Network Switches to CDW Government LLC in the total amount of \$31,460.00.
2. Wireless LAN Software to Collins Communications, Inc. in the total amount of \$18,906.74.
3. Wagonwheel Intercom and Phone System to Collins Communications Inc. in the amount of \$132,707.56.

Contracts

Contracts were approved to:

1. CCHS Planner with School Datebooks in the amount of \$7,018.00.
2. Houghton Mifflin Harcourt Math Professional Development in the amount of \$6,597.00.
3. Skylase in the amount of \$4,500.00.
4. Collins Communication Inc. for CCSD Wireless LAN Software/Hardware Upgrade Project in the amount of \$18,906.74.
5. Collins Communications, Inc. for Wagonwheel Intercom and Phone System Replacement Project in the amount of \$132,707.56.
6. Life Touch for CCVS Elementary Portrait Agreement.

Isolation

Isolation applications from William and Gail Belmont and Crystal Cundall-Wrenn were approved.

Cancellation of Meeting

The regular meeting scheduled for November 26, 2013 was cancelled.

Resolution to Conduct Business

The following resolution was adopted:

"RESOLVED, that through the unanimous written consent of the Board of Trustees of Campbell County School District the Board authorized administration to issue and release warrants to conduct the normal business of the School District during the time between scheduled Board meetings of November 12 and December 10, 2013;

AND, that Richard M. Strahorn and Alex Ayers be authorized to accept or reject bids during the same period;

AND, that the actions of the administration will be confirmed by the Board of Trustees during their scheduled meeting of December 10, 2013;

AND, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above."

The foregoing resolution was adopted by the Trustees on the 12th day of November, 2013, and will be effective as of November 12, 2013.

CONSENT AGENDA ENDS

Memorandum of Understanding (MOU) Lakeview Elementary School Building

Dr. Ayers reviewed the MOU and requested approval. Mrs. Ochs moved to approve, Dr. Lawrence seconded, and the motion carried.

Facility Update

Dr. Ayers updated the board about current projects including the Lakeview Elementary and Westwood High School buildings are proceeding according to the timelines with completion scheduled for the summer. He noted the next step will be to schedule selection of an architect for the Stocktrail project.

Architect for South Campus Project

Dr. Ayers proposed MOA Architecture as the architect for the addition and remodel at South Campus contingent upon successful completion of a contract. Mrs. Ochs moved to name MOA Architecture as the architect, Mrs. Shippy seconded, and the motion carried.

Personnel Records and Files Policy

Mr. Reznicek reviewed a new policy designed to address requirements regarding retention and storage of personnel records. He noted two public hearings will be held. Mrs. Ochs moved to approve the policy on first reading, Mrs. Hepp seconded, and the motion carried.

Trustee Comments

Dr. Fall noted that the WSBA annual conference will be held in Casper next week. Mrs. Jennings noted she had attended the Project Lead the Way state conference and it was great.

Executive Session

Dr. Lawrence moved to recess to executive session at 8:20 p.m. for discussion of real estate. Mrs. Shippy seconded and the motion carried. The meeting reconvened at 9:00 p.m.

Adjournment

With no other business before the Board, the meeting was adjourned at 9:00 p.m.

Chairman

Clerk